WINOOSKI NATURAL RESOURCES CONSERVATION DISTRICT Board of Supervisors Meeting Minutes (Draft) of November 07, 2016 held at the WNRCD Office in Berlin, VT

Jeff called meeting to order at 9:07am.

 Present:
 Supervisors – Jeff Cueto, Rick Hopkins, Paul Hartshorn, Russ Barrett, Lawrence Rowley

 Associate Supervisor - Don Hipes, Mike Raboin
 District Staff – Corrina Parnapy, District Manager

 Holly Kreiner, Natural Resource Conservation Specialist
 Guests- Marybeth- NRCS

Group Sharing:

Jeff- None

Corrina- We have submitted 7 grants within the past month. Holly- She is reaching out to the Champlain Valley Farmers Coalition. Paul- It has been hard on sugaring with the damage to lines. Mike- Discussed the push back from both sides on the new RAP's. Lawrence- None Don- None Russ- Discussed the backroad veg management for the new manual. Scenic road statue, Stormwater vs salt/ snow. Rick- Trails committee and Bridge fund raising progress.

Business Items.

District Meeting Minutes of October 2016

Motion made by Paul to accept the minutes of October with minor edits as drafted. Seconded by Russ. Motion carried.

Financial Report:

Cherie will submit an updated report at a later date, as staff are in the process of updating the formatting and reporting of classes to reflect reporting changes and requirements.

Project Overviews

Please refer to written report entitled Staff Project Updates submitted to the Board prior to the meeting. By this reference this report is attached hereto and made a part hereof. Comments included in these minutes are met to supplement or update the submitted report.

Staff highlighted projects as follows.

Holly: Discussed CCST green lawn care workshop

Corrina: Discussed the sodium chloride reduction initiative

Annual Meeting

Staff and Board discussed preparations for meeting

Forest/ Farm Tours: The nominations from partners were presented and the Board reviewed them to determine the Stewardship Award winners. Motion was made by Lawrence to accept the chosen recipients. Seconded by Paul. Motion carried.

Farm/ Forest Tour

Staff and Board members decided on dates and locations to visit for the tours.

Other

Updates: The legal responsibilities have been met for the Supervisor Elections. Russ has submitted his signatures to run for re-election.

Board Chair and officer elections will take place in January and the Union Rep elections will take place at the joint District Holiday Party in December.

Rick stepped in to fill Mike's seat while he remains on as an Associate Supervisor. Paul made motion to have Rick fill Mike's term. Russ seconded. Motion carried.

Rick will need to review the supervisors handbook (currently being drafted by NRCC), sign the conflict of interest form, fill out a W-2, receive a staff/ Board contact sheet, and the employee handbook. The District signature authority form needs to be completed for the bank.

NRCS Update- Marybeth

-Announced a minor change in the local work group questions.

- Announced funding deadlines
- -Discussed differences in RCPP programs

Next Meeting TBA

Motion by Russ to adjourn the meeting at 11:07 AM. Seconded by Paul. Motion carried.

Respectfully submitted, Corrina Parnapy