

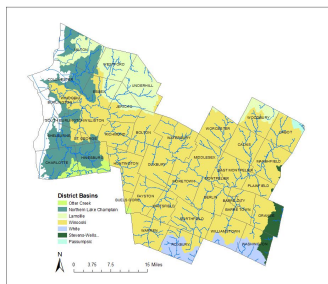


2021 Fall Technical Field Intern

Job Type: Internship; 10-20 hours/week (120 total hours)
Compensation: \$1,410 stipend or class credit and mileage reimbursement up to \$400.
Date Posted 1/3/21
Location: Chittenden & Washington Counties, Vermont
Duration: Approximately September 2021 - December 2021 (some flexibility)

Summary:

The Winooski Natural Resources Conservation District (WNRCD) seeks to fill one part-time technical field internship position for the fall of 2021. WNRCD promotes the wise use, development, and conservation of our District's natural resources. We connect landowners with the necessary education and technical assistance to implement on-the-ground projects to improve water quality, soil health, and wildlife habitat. Our team consists of two full-time staff members and a 5-person Board of Directors. The Intern will assist WNRCD in performing field activities throughout the summer of 2021 with a focus on developing and implementing native tree and shrub planting projects and soil sampling on farms.



Geographic Region:

WNRCD serves all of Chittenden and Washington counties as well as the towns of Orange, Washington, and Williamstown. The Intern will serve throughout the entire District and must have reliable transportation.

Essential Duties: Technical Field Interns will assist with field work across all programs to help WNRCD advance sustainable and resilient landscapes. Essential tasks will include:

- Participating in weekly professional development training sessions
- Developing and implementing native tree and shrub planting projects. This task will include landowner outreach, completing site assessments, creating planting plans and implementing projects.
- Taking soil samples on agricultural land to assist farmers developing Nutrient Management Plan
- Visiting previously planted sites to assess sapling survival and help with site maintenance

Potential Additional Duties:

- Completing bi-weekly water quality sampling as part of the agricultural tile drain research study in coordination with WNRCD Conservation Specialist.
- Outreach and communication assistance. Direct calls, emails, tabling, social media posts, and mailings to help WNRCD implement communications plans and recruit participants to WNRCD events.
- Participating in board meetings, partner meetings and optional webinars as provided



Skills: The candidate will have a background in agriculture or environmental sciences (degree and/ or experience), outstanding organizational and communication skills, and the ability to prioritize tasks and to work independently and collaboratively as part of a team.

Critical Qualifications Needed:

- Must be able to work independently, make sound decisions, and problem-solve
- Must be confident communicating ideas to members of the general public through in-person conversations, emails, phone calls and writing articles or social media posts.
- Drivers license and access to a reliable vehicle and willingness to travel throughout the District
- Reliable internet connection and personal computer to complete at-home research assignments and communicate with WNRCD staff via email and video-call
- Prepared to complete field work on farms, along roadways, and in streams (with WNRCD staff and/or fellow interns); prepared to work in all weather conditions
- Interest in natural resource conservation

While performing the Internship, Intern agrees to:

- Follow all COVID-19 safety protocol as described by supervisors at WNRCD
- Proactively communicate WNRCD staff to problem-solve any logistical challenges;
- Comply with any and all WNRCD workplace protocols, policies and procedures that apply, or may apply during the course of the Internship;
- Perform all work assigned to the best of their ability;
- Comply with all lawful and reasonable directions and instructions given by employees of the WNRCD during the course of the Internship;
- Undergo any and all training that the WNRCD deems necessary;
- Maintain accurate and updated timesheets to be submitted weekly to Supervisor;
- Schedule sufficient time to fulfill required workload
- Participate in mid-term and final evaluations with Supervisor; and
- Inform Supervisor in a timely fashion of any issues that arise.

WNRCD agrees to:

- Provide Intern with adequate training to complete all required tasks;
- Work with Intern to develop a work plan for the field experience;
- Meet regularly with Intern to review work progress, provide assistance and feedback as needed;
- Respond to issues presented by Intern as needed; and
- Perform and submit mid-term and final evaluations

Supervision:

The Intern will report directly to the WNRCD Conservation Specialist and will receive training and guidance from the District Manager.

Qualifications:

- High school diploma
- Demonstrated interest in and commitment to natural resource conservation work.



How to Apply:

The application deadline is Friday February 5th, 2020 at 5:00pm EST. **Please submit all components in PDF format in a single email** to info@winooskinrcd.org. Only digital applications will be accepted without prior arrangements. Access a copy of position description and questionnaire at www.winooskinrcd.org

What to Submit:

A complete application must contain all four items listed below. Incomplete applications will not be considered.

- 1) Cover letter
- 2) Resume
- 3) Questionnaire
- 4) Contact information for 2 references (A letter of recommendation is not needed at this time)

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, sexual orientation, national or ethnic origin, age, gender identity or expression, marital or veteran status, medical or disability, or any other legally protected status.